



# ZERO HARM

SIG HEALTH, SAFETY & ENVIRONMENT

The Following is to be used to answer questions found on most Supplier Vendor Questionnaire:  
SIG Offsite –

## Company Details:

<b>Q1: Please provide company details</b>	
Trading Name.	SIG PLC
Address.	ADSETTS HOUSE, 16 EUROPA WAY, SHEFFIELD, S9 1XH
Telephone No.	0114 2856300
Email.	info@sigplc.co.uk
Website.	www.sigplc.com
Company Formed.	27th September 1979
VAT No.	487 0173 33
Registration No.	01451007
Bank Name.	Nat West
Sort Code.	56-00-09
Account No.	01845519
Products and / or Services Provided.	SPECIALIST INSULATION DISTRIBUTOR

## Insurance:

<b>Q1: Please provide your insurance details</b>				
	<b>Insurer</b>	<b>Policy No:</b>	<b>Limit of Indemnity</b>	<b>Expiry Date</b>
<b>Employers Liability</b>	Chubb European Group SE	UKCAND31328	£25,000,000	29 February 2024
<b>Public Liability</b>	Chubb European Group SE	UKCAND31328	£15,000,000	29 February 2024
<b>Product Liability</b>	Chubb European Group SE	UKCAND31328	£15,000,000	29 February 2024
<b>Fleet</b>	Chubb European Group SE	UKCAND31249	£20,000,000	29 February 2024

## Health & Safety:

<b>Q2. Does your company participate in CHAS or any other SSIP Scheme?</b>
Yes we Participate in Chas.
<b>Q3. If you employ more than 5 employees does your company have a written Health &amp; Safety Policy (if yes, please provide a copy)</b>
Yes
<b>Q4. Does your Company have ISO:45001 certification? (if yes provide a copy)</b>
Yes
<b>Q5. Who is it certified by?</b>
Intertek
<b>Q6. When was your first certified?</b>



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2006

**Q7. When does your certificate expire**

April 2024

**Q8. When was your Health & Safety Policy last reviewed?**

August 2021

**Q9. Who has overall responsibility for Health & Safety matters?**

Kevin Moore – Group Health, Safety & Environmental Manager

**Q10. What are their qualifications?**

NEBOSH General Certificate

**Q11. Who has Day to Day responsibility?**

Branch Managers are responsible for the day to day health and safety within their sites.

**Q12. Do you have a Drugs and Alcohol Policy?**

Yes

## **Accident Reporting:**

**Q13. Describe your procedures for recording and investigating accidents & incidents?**

We have an externally hosted system where branch managers can log the accidents & incidents; these are flagged up to the HS&E team via email alert. Minor incidents are investigated at branch level; with serious either in nature of the injury or potential investigated by one of our Regional Health, Safety & Environmental Managers.

**Q14. Please provide details of the number of HSE Reportable Accidents your company has had in the past 3 years**

	Fatality	Major	>3 Day	>7 Day
2022	0	3	10	7
2021	0	4	10	17
2020	0	3	2	11

## **Health & Safety Training:**

**Q15. Do you have an ongoing training program for employees (if yes please describe)**

Yes: All new staff also undergo a Health & Safety Induction. Senior management attend external IOSH Managing Safely training programmes. SIG's directly employed Health & Safety Trainer delivers a Bespoke RoSPA accredited Modular Health & Safety Training programme for Managers and Supervisor along with a range of workshops including: 'Working Safely', 'Supervising Safely', 'Manual Handling' and Work at Height'.

**Workforce Involvement:**

**Q16. Do you have a formal process for consulting with your workforce on Health & Safety matters? (if yes provide details)**

Yes, we have quarterly health and safety meetings in each branch which are recorded on our Internal SHE27 form.

**Environmental Management:**

**Q17. Does your company have a written Environmental policy?**

Yes, SIG has an integrated Health, Safety and Environmental Policy

**Q18. Does your company have ISO 14001:2015 certification?**

Yes

**Q19. Who is certified by?**

Intertek

**Q20. When was your first certified?**

2006

**Q21. When does your certificate expire**

April 2024

**Q22. When was your Environmental System last reviewed?**

June 2020

**Q23. Who has overall responsibility for Environmental matters?**

Kevin Moore – Group Health Safety & Environmental Manager

**Q24. What are their qualifications?**

Associate Certificate in Environmental Management

**Q25. Who has day to day responsibility for Environmental matters?**

The Branch Managers have day to day responsibility.



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## Enforcement Actions:

**Q26. Please provide details of the number of Health & Safety Notices/Prosecutions your company has had in the past 3 years**

	Prosecution	Prohibition	Improvement
2022	0	0	0
2021	0	0	0
2020	0	0	0
2019	0	0	0

**Q27. Please Give Details**

Level	Number	Date	Year	Division	Subject

**Q28. Please provide details of the number of Environmental Notices/Prosecutions your company has had in the past 3 years**

	Prosecution	Prohibition	Improvement
2022	0	0	0
2021	0	0	0
2020	0	0	0

**Q29. Please Give Details**

Level	Number	Date	Year	Division	Subject